

UPTON MAGNA PARISH COUNCIL

Minutes of the meeting held at Upton Magna Village Hall
on the 10th of May 2018, after the Annual Meeting.

Before the meeting commenced, the Chairman opened the floor to Mr. Jason Jordan, the new Sundorne Estate Manager. Mr. Jordan gave details of his professional and personal background and outlined his aspirations for working with the Parish Council for the good of the parish. In reply, all Councillors warmly welcomed Mr. Jordan to the parish and to his first meeting.

18/055. Present.

Parish Councillors: Mr. Roberts, Dr. Dawson, Mr. Walters, Mrs. Lambert and Mr. Brooker. Mrs. Smith-Wells (Parish Clerk). Councillor Lezley Picton. Mr. Jordan (Sundorne Estate Manager).

18/056. Apologies.

Mr. Pillow, Mrs. Brenton.

18/057. Declarations of Interest.

None received.

18/058. Minutes of the Meeting held on the 12th of April 2018.

Signed as a correct record of that meeting.

18/059. Accounts.

- It was proposed, seconded and resolved that the following amounts be approved for payment:

£240.39	Parish Clerk's salary, Working from Home Allowance and mileage for April 2018
£34.00	Mower Service by EH Edwards (repayable to Mr. Woods)
£29.00	Petrol for mower from Morrisons (repayable to Mr. Woods)
£50.00	Fee for Internal Audit by Mrs. L. Pardoe
£291.20	Insurance premium to Came and Company

- The Parish Clerk advised that 1 item of notable income had been received: £5,106.00 as the annual precept from Shropshire Council.
- The Parish Clerk reported that the accounts for 2017/18 had been successfully internally audited. The Parish Council considered the Internal Audit report previously circulated by the Parish Clerk. It was proposed, seconded and resolved that it be accepted.
- The Parish Council considered the Annual Governance and Accountability Return 2017/18 (external audit) prepared by the Parish Clerk. It was proposed, seconded and resolved that the Return be approved and it was duly signed by the Chairman. **ACTION:** Parish Clerk to submit to the External Auditors by the deadline.
- The Parish Clerk reported that Shropshire Council had finally agreed to pay the £318.00 Environmental Maintenance Grant applied for in April 2017 and they had offered their apologies for the delay. Councillor Picton was thanked for her help in this matter.
- The Parish Clerk reported that she has received the completed application for a grant to cover the maintenance of the area of graveyard no longer covered by Shrewsbury Town Council, as agreed at the Parish Council meeting on the 12th of April (minute 18/052).

18/060. Community Play Equipment.

- It was reported that the installation of the equipment is now complete and that it will be available for use as soon as the surrounding ground is fully reinstated. Councillor Brooker confirmed that he will shortly remove the remaining rubbish and it was agreed that the Parish Council will meet the cost of a skip.
- Dr. Dawson confirmed that he will meet with the Head and Governors to discuss the official opening of the area and the provision of the sign confirming opening times and availability to all. The Parish Council agreed it will fund the purchase of the sign. **ACTION:** Dr. Dawson to report back to the next meeting.
- It was proposed, seconded and resolved that the Parish Clerk investigates the cost of heavy but moveable picnic benches and, possibly, an outdoor table tennis table for location at the school. **ACTION:** Parish Clerk to obtain the information and Dr. Dawson to liaise with the Head and Governors and report back.
- Councillor Lambert suggested the Parish Council should arrange for the side of the demountable near to the equipment to be repainted or covered with a collage. **ACTION:** Dr. Dawson to liaise with the Head and Governors and report back.

18/061. Planning.

- 18/01884/TPO Fell to the ground 1 spruce at The Old Rectory, Upton Magna. The applicant's agent had advised the Parish Clerk that the tree is shading out other more desirable trees and shrubs. It was proposed, seconded and resolved that the Parish Council does not object to the application. **ACTION:** Parish Clerk to post a comment on Shropshire Council's Planning Register.
- 17/05629/FUL Erection of fence and hedge at The Haughmond, Upton Magna. Permission granted by Shropshire Council.
- 17/04609/EIA Extension to Forge Farm Poultry Unit to include two poultry buildings and associated infrastructure. The Chairman and Parish Clerk had attended the Central Planning Committee meeting at the Shirehall earlier in the day. The Parish Clerk read out the approved Parish Council objection and Councillor Picton asked for a deferment of decision. However, approval was given by the Planning Committee. It was agreed to monitor the accessibility of the affected bridleway during and after work has been carried out.
- 17/05145/FUL Erection of single storey extension at Cruck Cottage, Upton Magna. Decision still pending.
- 18/00363/FUL Subdivision of farm house into 3 separate dwellings at Preston Farmhouse. Decision still pending.
- 18/01113/FUL Erection of a conservatory and conversion of existing garage to form a two-storey apartment ancillary to dwelling, at 8 de Quincey Fields. Decision still pending.
- 18/01489/VAR Retention of demountable classroom at St. Lucia's Primary School. Decision still pending. Councillors agreed that the school would benefit from having the demountable replaced by a permanent building and that CIL funding might be available. **ACTION:** Dr. Dawson to advise the Head and Governors.
- 18/01497/FUL Erection of first floor extension to provide bathroom at 1 Preston Cottages. Decision still pending.

18/062. Current Projects.

- School Frontage: Dr. Dawson reported that, unfortunately, pupils had not shown interest in forming a gardening club. It was suggested that Upton Magna Gardening Club may be interested in taking it on as a project. **ACTION:** Dr. Dawson to liaise further with the Head and Governors and report back to the next meeting.

18/063. General Village Matters.

- Village Green at de Quincey Fields: A complaint about the length of the grass had been received from a resident of the development. Mr. Jordan assured Councillors he will be addressing this longstanding issue as a priority and the Chairman agreed to meet on site with him in the very near future. **ACTION:** Chairman to meet with Mr. Jordan and report back.
- Speed deterrents at de Quincey Fields and drainage and footpath on Pelham Road: Ian Walshaw of Shropshire Council has advised that the suggestion for a new footpath has been included in their "Sites of Community Concern". He stated that it is unlikely to be funded by them during the current or next financial year although funding raised via CIL may be used, if there is sufficient available and if the road is wide enough to construct it. He further advised that the installation of pinch points would need to be justified, designed by their consultants and passed through the prioritisation process of "Sites of Community Concern". It was agreed that the Parish Council should formally request a) that CIL money be used to fund the construction of a footpath and b) that the provision of pinch points be formally requested. **ACTION:** Parish Clerk to make both formal requests.
- Flooding on corner past de Quincey Fields: Richard Corbet of Balfours has advised that the flooding is caused by a blocked culvert under the road and the roadside drain not flowing properly. The Parish Clerk has passed this information on to Shropshire Council. **ACTION:** Parish Clerk to chase Colin Blower of Shropshire Council.
- Councillor Brooker raised concerns over the unkept appearance of the land around the BT Exchange. **ACTION:** Parish Clerk to report to BT to request remedial action.

18/064. Correspondence.

None received.

18/065. Items for Next Agenda.

No new items.

There being no other business, the meeting closed at 20.55pm.

..... (Chairman) (Date)

Date of next meeting: Thursday, 14th of June 2018.

MRS. K.M. SMITH-WELLS, CLERK TO UPTON MAGNA PARISH COUNCIL