

# Upton Magna Parish Council

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## GRANT AWARDING POLICY

Upton Magna Parish Council will consider applications for grants from voluntary groups or charitable organisations which are not-for-profit and who can demonstrate that any funding received will directly benefit the Parish or residents of the Parish.

Applications will be considered for the following purposes:

- Purchasing equipment either in part or in full.
- Funding of transport.
- Training activities or to purchase the expertise of an outside trainer/instructor/facilitator.
- Activities that raise the profile of the area.
- Running costs of a viable group that is experiencing a period of hardship.
- Hosting special events or celebrations.
- Provision of recreational facilities or activities.
- Any other funding need for the benefit of residents.

### Conditions

- Grants will not be awarded to individuals.
- Grants will not be awarded to regional or national organisations unless they are for a specific project in the Upton Magna area.
- Additional applications within a 12-month period will not normally be considered.
- The award must be used for the purpose for which the application was made.
- If the group is unable to use the award for the stated purpose, all monies must be returned to the Parish Council.
- All awards must be properly accounted for and evidence of expenditure must be supplied on request. If the Parish Council is not satisfied with the arrangements, it reserves the right to request a refund of monies awarded.

- Donations to registered charities in response to a general fundraising appeal may be considered if it directly benefits the Parish and/or Parishioners.
- For audit purposes, if awarded a grant, the application must acknowledge the Parish Council's contribution.
- This policy may be amended at any time by the Parish Council following a motion having been published on the agenda beforehand being carried.

### **Eligibility**

- Any charity, voluntary group or community organisation that operates within the parish and is of benefit to the local community. However, the Parish Council will not fund activities that it considers to be the responsibility of a Statutory Authority or similar. There are also some legal limitations concerning grants from parish councils that we must adhere to.

### **Applications**

Applications should be made in writing, preferably using the application form designed for that purpose. However, letters of application will also be considered. Full details of the request should be included and how the funding will benefit local residents clearly set out.

Application forms or letters should be sent to the Clerk. The request will then be included on the agenda of the next available meeting of the Council. The decision will be made by the Council.

Adopted: 10th November 2022

Minute ref: 22/090/b

Reviewed: 11<sup>th</sup> May 2023

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