

# Upton Magna Parish Council

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## Risk Management Policy

### Introduction

Upton Magna Parish Council recognises the importance of Risk Management in maintaining the ability to deliver the activities/services expected of the Council.

### Risk Management Policy

The council is fully committed to effective Risk Management, adopting best practices in the identification, evaluation and control of risk.

This policy aims to:

- Integrate risk management into the culture of the Council
- Eliminate risk, or reduce it to an acceptable level
- Anticipate and respond to changing social, environmental and legislative requirements
- Prevent injury and damage and reduce the cost of risk
- Raise awareness of the need for Risk Management

### Approach to Risk Management

The council's approach requires that all risks should be systemically identified and assessed. Risk should be managed in the most cost-effective manner within the overall resources available. The Council will review its risks annually via its risk assessment schedule (in consultation with its insurers where appropriate).

The Council will:

- Identify and update the record of key risks facing the Council
- Assess and identify risks associated with Council activities
- Evaluate the potential consequences to the Council if an event identified as a risk takes place
- Decide upon appropriate measures to avoid, reduce or control the risk or its consequences
- Record any conclusions or decisions reached
- Include risk assessments in individual event planning
- Promote and ensure risk management is included in works contracted out

### Reducing the Level of Risk

Once identified the council will take steps to avoid, reduce or control risks. Examples include:

- Providing and recording appropriate training for employees and volunteers
- Providing protective clothing and appropriate equipment
- Ensuring all equipment is regularly assessed and recorded

- Working with others to help manage the risk
- Liaising with insurers to adequately cover risk

## **REVIEW**

This policy shall be reviewed annually.

Adopted: 13/07/2023

Minute ref: 23/060