

Upton Magna Parish Council

To members of Upton Magna Parish Council:

**You are summoned to a meeting of Upton Magna Parish Council to be held on
Thursday 9th May 2024 at 7.30pm in the Village Hall.**

Jennifer Turner, Clerk 01/5/2024

AGENDA

- 1. REGISTER OF ATTENDANCE and APOLOGIES FOR ABSENCE**
- 2. PUBLIC PARTICIPATION SESSION** – A period of 15 minutes is available for members of the public to make representations to the Parish Council on matters included on the agenda or which are of public interest.
- 3. DECLARATIONS OF INTEREST** – Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. *(Members are reminded that they are required to leave the meeting during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is recorded in the register of members' interests maintained by the Monitoring Officer).*
- 4. MINUTES** – To approve the minutes of the parish council meeting held on 11th April 2024
- 5. ELECTION OF OFFICERS**
Chair and Vice Chair
 - a) Planning Committee
 - b) Staffing Committee
 - c) SALC representative
 - d) Footpaths Officer
 - e) Internal checker (finance)
- 6. REPORT FROM CLLR. LEZLEY PICTON (SHROPSHIRE COUNCIL)**
- 7. REPORTS** - West Mercia Police, SALC, Village Hall (including WIFI), footpath group.
- 8. PROGRESS REPORTS** – Updates on ongoing matters, to include:
 - a) Defibrillator responsibility/maintenance.
 - b) Light Penguin Electrical
- 8. GENERAL PARISH & HIGHWAY MATTERS** - To report any new issues.
 - a) Haughmond Hill Parking

9. PLANNING

- a) To consider any **planning applications** received in advance of this meeting.
- b) To note any **planning decisions** published in advance of this meeting.

10. FINANCE

- a) To approve **payments** (separate document) and note **receipts**
- b) To approve the **accounts** and **bank reconciliation** to date (separate documents)

11. CORRESPONDENCE – To note items of correspondence received since the last meeting and formulate responses.

Jennifer Turner (Clerk)

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