

UPTON MAGNA PARISH COUNCIL

Minutes of the meeting held at Upton Magna Village Hall on the 8th of March 2018 at 7.30pm.

18/0029. Present.

Parish Councillors: Mr. Roberts, Mr. Pillow, Mr. Walters, Mr. Brooker, Mrs. Lambert and Mrs. Brenton. Mrs. Smith-Wells (Parish Clerk). Councillor Lezley Picton.

18/030. Apologies.

Dr. Dawson (bereavement).

18/031. Declarations of Interest.

Councillor Brooker – item 12, bridleway at rear of Church Farm (resident).
Having taken advice from SALC, Councillors Walters and Lambert decided to no longer declare a personal interest in the “Lease of the Village Green at de Quincey Fields”, or in any future items concerning de Quincey Fields.

18/032. Minutes of the Meeting held on the 8th of February 2018.

Signed as a correct record of that meeting.

18/033. Accounts.

- It was proposed, seconded and resolved that the following amounts be approved for payment:

£229.59	Parish Clerk’s salary, Working from Home Allowance and mileage for February
£3.90	6 x 1 st class stamps (repayable to Parish Clerk)
- The Parish Clerk has obtained a quotation of £50.00 for carrying out the annual internal audit. It was proposed, seconded and resolved that Mrs. Pardoe be appointed as the Internal Auditor.
ACTION: Parish Clerk to arrange internal audit.

18/034. Monthly Report from Councillor Picton.

Nothing to report.

18/035. General Data Protection Regulations.

The Parish Clerk, the Chairman and the Vice-Chairman are to attend a SALC briefing event, scheduled for the 15th of March at the Shirehall and they will report back to the Parish Council after that event. The cost is £10 per delegate but the charge for the Parish Clerk will be £5.00 as Hadnall Parish Council has agreed to pay 50%. In addition, the NALC toolkit has been received. **ACTION:** Parish Clerk, Chairman and Vice-Chairman to attend briefing and Parish Clerk to work through the toolkit.

18/036. Proposed Lease of Land at de Quincey Fields.

Ian Kilby of Shropshire Council has advised the Parish Council that the officer that failed to ensure that provision for the future management of the village green at de Quincey Fields was included in the Section 106 Agreement, has since left the Council. He further advised that no remedial action can be

taken retrospectively.

As per Mr. Kilby's request, the Parish Clerk emailed the draft Heads of Terms lease to him and to Mark Blount (Shropshire Council's Country Parks and Sites Manager), for their advice. No reply was received from either.

It was proposed, seconded and resolved that the Parish Council rejects the draft Heads of Terms lease provided by Balfours on behalf of the Sundorne Estate and, therefore, does not take on the management of the village green at de Quincey Fields. **ACTION:** Parish Clerk to advise the Trustees of this decision and to request that they continue to maintain the green to a good standard.

18/037. Community Play Equipment.

The Chairman reported that the redundant play equipment will be removed, and the site prepared over the Easter weekend, in time for Ray Parry to commence installation of the new equipment on Easter Monday.

18/038. Planning.

- 17/05629/FUL Erection of fence and hedge at The Haughmond, Upton Magna. Decision still pending. The Parish Council has been notified that the plans have been amended in line with the advice provided by Shropshire Council's Highways Department. However, the proposed height of the fence remains at 1.9m and, as this is the reason for the original complaints from parishioners, it was proposed, seconded and resolved that the Parish Council submits another objection comment to Shropshire Council. **ACTION:** Parish Clerk to submit comment to Shropshire Council.
- 17/04609/EIA Extension to Forge Farm Poultry Unit to include two poultry buildings and associated infrastructure. Decision still pending.
- 17/05145/FUL Erection of single storey extension at Cruck Cottage, Upton Magna. Decision still pending.
- 18/00363/FUL Subdivision of farm house into 3 separate dwellings. Decision still pending.
- 18/00432/TCA Crown reduction of 3 trees at 5-6 Upton Magna. Permission granted.

18/039. Current Projects.

- Footpath map: The footpath map has been ordered.
- Regeneration of school frontage: **ACTION:** Parish Clerk to ascertain ownership of the area and to also seek approval from the Head Teacher to pursue this project.
- Parish Council website: Councillor Walters reported that Hugo Fox is an organisation that provides free websites for Parish Councils. It was agreed that he and the Parish Clerk should pursue this. **ACTION:** Councillor Walters and Parish Clerk to pursue.

18/040. General Village Matters.

- Bridleway 0437/10/2 at rear of Church Farm: Shropshire Council has notified the Parish Council that they have received an application to divert this bridleway. It was proposed, seconded and resolved that the Parish Council supports this application (Councillor Brooker did not take part in the discussion or voting). **ACTION:** Parish Clerk to inform Shropshire Council.
- Graveyard mowing: Following notification from Shrewsbury Town Council that they will no longer mow an area of the graveyard, the Parish Clerk asked three contractors to quote for carrying out the work. Two are interested but outside confusion has led to one being advised not to provide a quotation. **ACTION:** Chairman to resolve the issue.
- Speed deterrents at de Quincey Fields: Councillor Walters has been approached by residents

who have had pets knocked over by the entrance to the development and have therefore requested speed deterrents. **ACTION:** Councillor Walters to obtain further information.

- Drainage and footpath on Pelham Road: In December 2017, Shropshire Council's Ian Walshaw's advised that this issue has been added to the list of Sites of Community Concern and would be considered early in 2018. **ACTION:** Parish Clerk to contact Mr. Walshaw for a progress update.

18/041. Correspondence.

- The Trustees of the Sundorne Estate have advised that they have appointed an Estate Manager (namely Mr. Jason Jordan) who will officially start on the 1st of May. The Parish Council is looking forward to working closely and harmoniously with Mr. Jordan.
- Shropshire Council has advised that the Parish Council's application to list Upton Magna Memorial Hall as an asset of community value, has been approved.
- Shropshire Playing Fields Association has asked all Shropshire Parish Councils for a funding contribution towards their running costs. It was agreed that the Parish Council does not have sufficient unallocated funds to help. **ACTION:** Parish Clerk to advise the SPFA of this decision.

18/042. Items for Next Agenda.

School frontage, village green at de Quincey Fields, flooding of highway at corner near to de Quincey Fields.

There being no other business, the meeting closed at 21.15pm.

..... (Chairman) (Date)

Date of next meeting: Thursday, 12th of April 2018.

MRS. K.M. SMITH-WELLS, CLERK TO UPTON MAGNA PARISH COUNCIL