

# UPTON MAGNA PARISH COUNCIL

## Minutes of the meeting held at Upton Magna Village Hall on the 14<sup>th</sup> of February 2019.

Before the meeting commenced, the Chairman opened the floor to Mr. Ian Walshaw, Highways Manager for Shropshire Council, who had kindly attended the meeting to provide information regarding roads in the parish.

- Gritting: Shropshire Council carry out gritting on two levels, primary and secondary. The primary network consists of A and B roads and important strategic links and this does not include Upton Magna as it does not meet the criteria that is stipulated by Shropshire Council. Upton Magna does, however, meet the criteria for the secondary network but is currently not on the list. The list will be reviewed in the summer and Upton Magna will be added. Gritting will take place when the temperature is below 0° for more than 24 hours or if snow is forecast, but only after the roads on the primary network have been gritted.
- Surface of Pelham road from Berwick Wharf to the entrance to Frogmore House: The smooth surface seems to encourage black ice and there have been several accidents on a tight bend in the road. In one incident, a car left the road and landed in the canal bed. The Parish Council would like the road to be surface dressed. Mr. Walshaw agreed to inspect the road.
- Houghton Crossroads: Mr. Walshaw agreed to visit the crossroads with Councillor Picton so that she may outline her concerns and those of parishioners.
- Village name sign: At the Parish Council's request, Mr. Walshaw is arranging to replace the old sign and relocate it to beyond the entrance to de Quincey Fields.

### 19/013. Present.

Parish Councillors: Mr. Roberts, Dr. Dawson, Mr. Brooker, Mrs. Brenton, Mr. Walters. Mrs. Smith-Wells (Parish Clerk). Mr. Jordan (Sundorne Castle Estate Manager), Shropshire Councillor Lezley Picton, Miss E. de Quincey and Ian Walshaw (Highways Manager, Shropshire Council).

### 19/014. Apologies.

Mr. Pillow, Mrs. Lambert.

### 19/015. Declarations of Interest.

None.

### 19/016. Minutes of the Meeting held on the 10<sup>th</sup> of January 2019.

Signed as a correct record of that meeting.

### 19/017. Monthly Report from Councillor Picton

- Councillor Picton reminded the Parish Council to apply for an Environmental Maintenance Grant. **ACTION:** Parish Clerk to apply to Shropshire Council.
- Mathew Mead will remain our link to Shropshire Council in his role as a Place Plan Officer.
- There is to be a meeting with Mathew Mead to discuss the spending of Shropshire Council's portion of Community Infrastructure Levy for the area. Councillor Picton advised the Parish Council to review the Place Plan. **ACTION:** Parish Clerk to include on next agenda.

**19/018. Accounts.**

- It was proposed, seconded and resolved that the following amount be approved for payment:

£229.59	Parish Clerk's salary, Working from Home Allowance and mileage for January
£139.51	Npower for street light electricity (closing payment)
£38.77	Eon for street light electricity

- Internal Audit: It was proposed, seconded and resolved that Mrs. L. Pardoe be appointed as the Internal Auditor for the Parish Council's accounts. **ACTION:** Parish Clerk to arrange internal audit.

**19/019. St. Lucia's Primary School**

- Road safety in school zone: In response to an email received from a school governor, the Parish Council agreed to ask the new West Mercia Police Officer for the area for advice on how to improve pupil safety at dropping off and collection times.
- Picnic bench – Councillor Brooker has purchased the bench and will install it when the weather improves.
- Painting of playground games – Councillor Dawson reported that someone has set up a funding appeal in Waitrose in Shrewsbury. It was agreed that no further action is required by the Parish Council.
- Painting of demountable sides – It was agreed that no further action is required by the Parish Council, other than the consideration of a grant application from the school for materials, if one is received.

**19/020. Planning.**

- 19/00148/FUL. Demolition of existing cottages and replacement with 2 new dwellings. It was proposed, seconded and resolved that the Parish Council supports this application. **ACTION:** Parish Clerk to post a comment to that effect on Shropshire Council's planning register.
- 16/04965/EIA. Poultry units at the Rea. Decision still pending.
- 18/05310/FUL. Single storey extension at Chimneys, Uffington. Permission granted.
- 18/04306/FUL. Alteration to planning application at Glebe House, Upton Magna. Permission granted.
- 18/05736/FUL. Extensions at 2 de Quincey Fields. Permission granted.
- 18/05680/FUL. Seating area at Haughmond Hill Café. Permission granted.

**19/021. Current Projects.**

- Repainting of notice board: Councillor Brenton had obtained a quote for £150.00. It was proposed, seconded and resolved that the quote be accepted, and the work carried out as soon as possible. **ACTION:** Councillor Brenton to advise the contractor.

**19/022. General Village Matters.**

- Houghton Crossroads: See public question time above.
- Gritting of Pelham Road: See public question time above.

**19/023. Correspondence.**

None.

**19/024. Items for Next Agenda.**

April meeting date, Place Plan review.

There being no other business, the meeting closed at 20.24pm.

..... (Chairman) ..... (Date)

**Date of next meeting: Thursday, 14<sup>th</sup> of March 2019.**

**MRS. K.M. SMITH-WELLS, CLERK TO UPTON MAGNA PARISH COUNCIL**