

UPTON MAGNA PARISH COUNCIL

Minutes of the meeting held at Upton Magna Village Hall on the 8th of February 2018 at 7.30pm.

18/0015. Present.

Parish Councillors: Mr. Roberts, Dr. Dawson, Mr. Walters, Mr. Brooker, Mrs. Lambert and Mrs. Brenton.
Mrs. Smith-Wells (Parish Clerk). Councillor Lezley Picton.

18/016. Apologies.

Mr. Pillow.

18/017. Declarations of Interest.

Councillor Walters and Mrs. Lambert – item 8, proposed lease of land at de Quincey Fields (residents).
Councillor Brooker – item 12, bridleway at rear of Church Farm (resident).

18/018. Minutes of the Meeting held on the 11th of January 2018.

Signed as a correct record of that meeting.

18/019. Accounts.

- It was proposed, seconded and resolved that the following amounts be approved for payment:

£229.59	Parish Clerk's salary, Working from Home Allowance and mileage for January
£240.00	Website hosting and support to February 2019
£13.99	Printer cartridge (repayable to Parish Clerk)

- The Parish Clerk gave details of a source of possible funding for compliance with the Transparency Code. It was proposed, seconded and resolved that the Parish Council submits an application, in the sum of 885.80. **ACTION:** Parish Clerk to submit the application.
- Councillors discussed the forthcoming introduction of the General Data Protection Regulations which start on the 25th of May 2018 and which apply to Parish Councils. It was agreed that the Parish Council should wait for the NALC toolkit to become available and that the Parish Clerk, Chairman and, possibly, the Vice Chairman should attend the SALC briefing at the Shirehall, scheduled for the 15th of March. It was proposed, seconded and resolved that a sum of £500.00 be added to the budget for 2018/19 to cover any costs incurred by complying. The Parish Clerk advised that she has already begun a data cleansing exercise, in preparation for the introduction of the Regulations.

18/020. Monthly Report from Councillor Picton.

- General Data Protection Regulations – all Parish Councils are experiencing the same confusion.
- Application to register the village hall site as a Community Asset – Councillor Picton has signed to agree with the application.
- An existing School Governor for St. Lucia's Primary School has been successfully reappointed to the position.
- Allocation of CIL money – after 01/04/18, the proportion that Shropshire Council retains will be added to the total for the Central Area and used anywhere in that area. The Parish Council will continue to be able to bid for spending in the Parish.

18/021. Restoration of St. Lucia's Church.

The Chairman opened the floor to Mr. and Mrs. Woods who updated the Parish Council on their progress with raising the required funding for the restoration of the church. Key points included:

- The funding bids are being made on behalf of the community as a whole rather than for the worshipping community.
- After 3 expensive years of submitting bids, 68% of the £313,600 required has been approved by the Heritage Lottery and future expenses will now be covered by them.
- This funding is reliant on match funding (approximately £60,000) by the community, the deadline for which is July 2018. If match funding via bids is unsuccessful, there is the possibility of taking out a loan with interest, either from Shropshire Council or the Lichfield Diocese.
- The works required include: roof repairs, stabilising the tower, drainage improvements, restoration of the wall paintings and the installation of heating, toilets and a kitchen, which will serve visitors in the future.
- As St. Lucy is the Patron Saint of the blind, the RNIB are interested in being involved in the fund raising and in providing tactile impressions of the wall paintings.

The Chairman thanked Mr. and Mrs. Woods for their detailed presentation and for the hard work they have carried out on behalf of the community to date.

18/022. Proposed Lease of Land at de Quincey Fields.

Ian Kilby of Shropshire Council has advised the Parish Council that an error was made by them and that no provision was incorporated for the future management of the village green at de Quincey Fields, either under the Planning Conditions or the Section 106 Agreement. It was proposed, seconded and resolved that Mr. Kilby should be asked to explain how the error occurred and what can be done to rectify it, retrospectively. **ACTION:** Parish Clerk to email Ian Kilby.

Mr. Kilby further explained that a planning condition attached to the granting of planning permission required landscaping to be provided in the form of the provision of a grassed area planted with trees and a footpath crossing this and connecting the development to the village and school. Mr. Kilby has checked that this landscaping has been implemented as per the approved drawings.

Mr. Kilby finally advised that they have completed a Land Registry search and it confirms the land ownership (and management) of the area remains with the Trustees of the Sundorne Estate. The future maintenance of the village green is therefore the responsibility of the Trustees. Mr. Kilby suggested that the Parish Council submits the draft Heads of Terms document to Shropshire Council for comments from their legal team and their Open Spaces section. **ACTION:** Parish Clerk to email the draft to Shropshire Council.

18/023. Community Play Equipment.

Dr. Dawson advised that Shropshire Council has forwarded the funding to the school and the equipment has been ordered from Ray Parry. The redundant equipment will be marked to indicate removal – Mr. Roberts and Mr. Brooker are organising this.

The Chairman thanked Dr. Dawson for this hard work with this project.

18/024. Planning.

- 17/04609/EIA Extension to Forge Farm Poultry Unit to include two poultry buildings and associated infrastructure. Decision still pending.
- 17/05145/FUL Erection of single storey extension at Cruck Cottage, Upton Magna. Decision still pending.

- 17/06108/AGR Proposed Irrigation Reservoir SE of Downton Farm, Upton Magna. Shropshire Council Planning Register states “prior approval not required”.
- 17/05629/FUL Erection of fence and hedge at The Haughmond, Upton Magna. Decision still pending.
- 18/00432/TCA Crown reduction of 3 trees at 5-6 Upton Magna. It was proposed, seconded and resolved that the Parish Council does not object to this application. **ACTION:** Parish Clerk to post a comment to that effect on Shropshire Council’s Planning Register.
- 18/00363/FUL Subdivision of farm house into 3 separate dwellings. It was proposed, seconded and resolved that the Parish Council does not object to this application. **ACTION:** Parish Clerk to post a comment to that effect on Shropshire Council’s Planning Register.

18/025. Current Projects.

- Footpath map: Immediately after the decision at the last meeting to order the map, the Parish Council received notification that the Trustees of the Sundorne Estate have applied to divert bridleway 0437/10/2 at the Rear of Church Farm. It was proposed, seconded and resolved (subject to a Declaration of Interest, see minute 18/017) that the map should be printed showing the diverted bridleway. **ACTION:** Parish Clerk to order the printing of the map.

18/026. General Village Matters.

- Shropshire Council has refused the Parish Council’s request to top dress the Pelham Road surface (from Berwick Wharf to Frogmore House), to improve safety in icy conditions.
- Reports have been received as follows: a fridge has been fly tipped and a pothole has appeared on the “leg of mutton” road to Hunkington; the road surface on the bank close to the Criftins is in a very poor state. **ACTION:** Parish Clerk to report to Shropshire Council.

18/027. Correspondence.

- The Chairman has received an email from a Parishioner, expressing concerns over what appears to be stronger and more frequent blasting at Haughmond Quarry. **ACTION:** Parish Clerk to contact Tim Claxton at the Quarry to check times etc.
- The Parish Clerk has been contacted by the BBC who have asked for the Parish Council’s help in organising a welcoming and departure event for Zoe Ball, when she is in Upton Magna as part of her charity cycle ride. **ACTION:** Parish Clerk to continue to liaise with the BBC.

18/028. Items for Next Agenda.

School frontage.

..... (Chairman) (Date)

Date of next meeting: Thursday, 8th of March 2018.

MRS. K.M. SMITH-WELLS, CLERK TO UPTON MAGNA PARISH COUNCIL