

UPTON MAGNA PARISH COUNCIL

Minutes of the meeting held virtually via Zoom on 8th October 2020.

20/059 Public Question Time.

None.

20/060 Present.

Parish Councillors: Mr. Roberts, Mr. Walters, Mr. Brooker, Mr. Dawson, Mr. Pillow, Mrs. Morecroft. Mrs. Smith-Wells (Parish Clerk). Shropshire Councillor Lezley Picton.

20/061 Apologies.

None.

20/062 Declarations of Interest.

None.

20/063 Minutes of the virtual meeting held on 9th July 2020.

Resolved as a correct record and agreed that the Chairman would sign the minutes in person, at a later date.

20/064 Monthly Report from Councillor Picton.

Councillors accepted Councillor Picton's general written report circulated prior to the meeting (included on the Parish Council website). She also advised that, due to popular demand, there are no longer any trees available under the Community Tree Scheme, and that she will chase Shropshire Council Highways regarding the relocation of the Upton Magna village sign.

20/065 Casual Vacancy.

The Parish Clerk confirmed that, as per the legislation, she had notified Shropshire Council of the vacancy and the Notice of Vacancy is being displayed on the notice board and website. The deadline for electors to ask Shropshire Council for an election is 14th October 2020.

20/066 Accounts.

- It was proposed, seconded and resolved that the following amounts be approved for payment in October:

£229.85	Parish Clerk's salary, Working from Home Allowance and mileage for September
£154.80	PAYE for second quarter
£29.22	Annual domain registration

- It was agreed that the Chairman and one other signatory would sign the authorisation sheet and cheques in person, at a later date.
- It should be noted here that, due to the planned September meeting being cancelled due to Covid-19, the following amounts were approved by Councillors via email and paid on 15th September 2020:

£434.30	Parish Clerk's salary, Working from Home Allowance and mileage for July and August
£26.75	Email hosting
£26.43	Streetlight electricity for July

£54.62	Streetlight electricity for August and September
£25.83	Lawnmower petrol

20/067 **Current Projects.**

- Smartwater: deferred to next meeting due to Covid-19.
- Village Hall fence: Councillors Walters reported that he has spoken to the providers who have advised that, due to Covid-19, work will probably take place in 2021. It was noted a) that two panels adjacent to the field had blown down and are being stored at the rear of the hall and b) that the Sundorne Castle Estate has kindly straightened some that were leaning into the road.

20/068 **Planning.**

The Parish Clerk provided Shropshire Council's status updates on planning applications to date:

- 20/03045/TCA crown reduction of trees at 5-6 Upton Magna: consent by right.
- 20/03075/FUL single storey extension at The Haughmond village store: pending.
- 20/03208/FUL conversion and extension of stable to form holiday let at Downton Hall: pending.
- 20/03242/LBC replacement of two wooden windows at the Gate House: permission granted.
- 16/04965/EIA construction of poultry units at The Rea: pending.

20/069 **General Parish and Highway Matters.**

- Completion of PCC Town and Parish Council survey: Councillors agreed on responses. **ACTION:** Parish Clerk to submit the completed survey to the Police and Crime Commissioner.
- Health and Safety Policy: It was proposed, seconded and resolved that the Health and Safety Policy drawn up by the Parish Clerk be adopted by the Parish Council. **ACTION:** Parish Clerk to upload onto the website.
- National Consultation on Pavement Parking: It was agreed that the Parish Council will compile a response by the deadline of 22nd November 2020. **ACTION:** Parish Clerk to co-ordinate.
- Shropshire Climate Action Partnership (SCAP): It was agreed that the Parish Clerk would display information regarding this on the notice board and website. Councillor Walters expressed an interest in representing the Parish Council on the partnership.

20/070 **Correspondence.**

- Councillors discussed an email from a parishioner in which they complained about one or two footpaths having been ploughed up. It was noted that the Sundorne Estate Manager has already advised that he intends to reinstate the footpaths shortly, as they have done each time in the past. It was agreed that Councillor Dawson would relay this information back to the parishioner. Councillors feel that, since the Sundorne Castle Estate Manager arrived in post, the footpaths and bridleways throughout the parish are in the most accessible condition they have ever been, and any problems that have arisen have been resolved quickly.
- It was noted here that the Sundorne Estate Manager, Mr. Jordan, is leaving the position at the end of October. The Parish Council wished it to be recorded that Mr. Jordan has been a great help to the Parish Council and to the Parish as a whole (e.g. the church and the shop). All members wished Mr. Jordan and his family well for the future.

20/071 **Items for Future Agenda.**
No new ones.

There being no other business, the meeting closed at 20.40pm.

..... (Chairman) (Date)

Date of next meeting: 12th November 2020.

MRS. K.M. SMITH-WELLS, CLERK TO UPTON MAGNA PARISH COUNCIL