

UPTON MAGNA PARISH COUNCIL

Minutes of the meeting held at Upton Magna Village Hall on the 20th of September 2018.

18/088. Present.

Parish Councillors: Mr. Roberts, Dr. Dawson, Mr. Pillow, Mrs. Lambert, Mr. Walters and Mrs. Brenton. Mrs. Smith-Wells (Parish Clerk). Shropshire Councillor Lezley Picton. Mr. Jordan (Sundorne Estate Manager). 1 member of the public.

18/089. Apologies.
None.

18/090. Declarations of Interest.

None.

18/091. Minutes of the Meeting held on the 12th of July 2018.

Signed as a correct record of that meeting.

18/092. Monthly Report from Councillor Picton.

- Shropshire Council's Community Enablement Team is being restructured with some posts being deleted. Mathew Mead remains the contact for the Parish Council.
- The procedure for Shropshire Council's spending of Community Infrastructure Levy money is under review.
- Planning application for poultry units at The Rea. See minute 18/095 below.
- The application form for Shropshire Council's Environmental Maintenance Grant should have been received by the Parish Council. She will chase.

18/093. Accounts.

- It was proposed, seconded and resolved that the following amounts be approved for payment:

£453.78	Parish Clerk's salary, Working from Home Allowance and mileage for July and August 2018
£26.76	Easyspace for website domain registration (repayable to Parish Clerk)
£84.34	Easyspace for website hosting (repayable to Parish Clerk)
£29.78	Lawnmower petrol (repayable to P. Woods)

- Councillors considered the Asset Register and Health and Safety check procedure. The Parish Clerk had established that bench opposite the school was donated to the parish in 1971 (and is therefore the responsibility of the Parish Council) and that the streetlights were installed by Ringway around 2013. It was agreed to accept the updated version of the Asset Register once the bench opposite the school has been added to it. It was further agreed that the Health and Safety Risk Assessment for Parish Council Assets designed by the Parish Clerk be adopted and 2 Councillors agreed to carry it out before the next meeting. **ACTION:** Councillors Brooker and Roberts to carry out the Asset H & S check.

18/094. Community Play Equipment.

- It was proposed, seconded and resolved that 2 picnic benches be bought for the school grounds and that a sum of £300 - £500 per bench be allowed. **ACTION:** Councillor Brooker to

obtain 3 quotes.

- The possible provision of an outdoor table tennis table is on hold, pending further discussions.

18/095. Planning.

- 18/02860/TCA. Reduction of 3 branches of a Yew at St Lucia's Church, Upton Magna. Permission granted.
- 18/02142/FUL Change of use of buildings at The Haughmond. Permission granted.
- 17/04609/EIA Poultry Units at Forge Farm. Decision still shown as pending on Shropshire Council's Planning Register. It was noted that a draft S106 agreement is now available to view on the register.
- 16/04965/EIA. Poultry units at the Rea. Decision still pending. Further objections have been lodged against the amended plans, including one from the Parish Council.
- 18/03276/FUL. Extension to side and rear at 10 Pelham Road. The Parish Council agreed not to object to this application and a comment to this effect was posted on Shropshire Council's Planning Register on the 15th of August. Decision pending.

18/096. Current Projects.

- School Frontage: It was agreed that the new fencing has improved the look of the frontage. There were 2 proposals: a) that the Parish Council funds the provision of 3 new shrubs and twice-yearly maintenance of approximately 1 hour by an outside contractor; b) that the Parish Council funds new landscaping of the whole frontage. Neither proposals were seconded and, therefore, were not resolved. **ACTION:** Dr. Dawson to discuss further with the Headteacher.
- Refurbishment of demountable side: Shropshire Council has advised that the current school accommodation is adequate for the number of pupils and a new demountable will not be provided. No decision was made about painting a mural on the side of the existing demountable.
- Repainting the playground games: No progress has been made with this project.

18/097. General Village Matters.

- Dog noise: The Parish Council discussed complaints about dog noise emanating from another (private) property on Pelham Road. **ACTION:** Parish clerk to write to the owners.
- Streetlights: One light faulty on Pelham Road. **ACTION:** Parish Clerk to contact supplier to check on warranty provision.

At the point, the Chairman opened the floor to the Sundorne Estate Manager, Mr. Jordan. He informed the Parish Council that the new Estate Office is located on the Business Park, is staffed and is open from 9am until 5pm on weekdays.

18/098. Draft Heads of Terms Lease for Village Green.

The Chairman closed the meeting for this item as it was felt that the presence of the Estate Manager would inhibit free discussion by Councillors.

It was agreed that the cost of maintaining the area as per the draft lease is an unknown quantity and this is one of the main items to consider when deciding whether or not to take on the lease. It was therefore proposed, seconded and resolved (with 1 objection) that the Estate Manager should be asked to provide a quotation for the work as detailed. It was further agreed that the Estate Manager should be asked approximately how much the previously mentioned Estate contribution towards the cost would be. **ACTION:** Parish Clerk to email Mr. Jordan with these queries.

18/099. Correspondence.

None.

18/100. Items for Next Agenda.

No new items.

There being no other business, the meeting closed at 21.09pm.

..... (Chairman) (Date)

Date of next meeting: Thursday, 11th of October 2018.

MRS. K.M. SMITH-WELLS, CLERK TO UPTON MAGNA PARISH COUNCIL